

## **Foundational Public Health Services Technical Workgroups (TWG) Scope of Work**

*Revised by the FPHS Steering Committee on 7/6/23 and 8/3/23*

The committees/workgroups of FPHS are intended to be inclusive of the four parts of the governmental public health system in Washington. None of them are in service to any individual part of the system, organization, or agency. Participants in FPHS committees or workgroups are expected to act in their role as a member of that committee or workgroup (separate from overlapping roles they may share on a team external to the FPHS system) according to the direction provided below. While acting as part of the FPHS system, and while informed by their own organization or element of the Governmental Public Health System, members are expected to represent the whole system in their participation.

Technical workgroups work together to identify the problem and develop strategic approaches behind certain enterprise areas of FPHS. Workgroups develop their own goals and are active as needed to accomplish their purpose for the system.

### **Membership**

Each sector of the governmental public health system may have two representatives on each workgroup. Members may include partners and community members not already involved in FPHS as their expertise lends itself to the topic (i.e., public health economists, research specialist, diversity equity and inclusion specialists, community engagement specialists, individuals with lived experience, etc.). Each workgroup will have 4-8 members, with 2 chairs selected from those members. Additionally, each workgroup will have two support staff.

### **FPHS Technical Workgroups**

#### *FPHS Definitions Review Technical Workgroup*

This workgroup is responsible for reviewing the criteria, process and definitions for determining what is considered foundational; engaging subject matter expert workgroups in any changes of the FPHS functional definition, and designing the process for future routine updates of the definitions. For reference, see [RCW 43.70.512](#) and [RCW 43.70.515](#).

#### Scope of Workgroup:

- Review each definition for an updated set of definitions by June 2024
- Identify for each definition if it needs to be:
  - Removed
  - Clarified/edited
  - New/Additions
  - Remain unchanged
- For any changes, changes must be made in context of the FPHS purpose:
  - Unique to government
  - Available in every community
  - Population focused
- Address system inclusions in the review (Tribal FPHS definitions)

#### *FPHS Health Equity Technical Workgroup*

This workgroup is responsible for developing a consistent understanding and application of a health equity framework for the FPHS enterprise. This framework will ensure that FPHS efforts on funding,

implementation, and evaluation value a system-driven approach that can be used to make decisions. Additionally, this workgroup is responsible for working with the steering committee, technical workgroups, and subject matter workgroups so that FPHS and system transformation efforts are connected to the broader mission of public health in achieving health equity and eliminating health inequities. For reference, see [RCW 43.70.512](#) and [RCW 43.70.515](#).

Scope of Workgroup:

- Establish common definition of health equity as it relates to FPHS
- Scope and role of the FPHS Enterprise in addressing health equity in FPHS investments
- Identify or develop a health equity framework informing FPHS policies and processes

*FPHS Evaluation and Reporting Technical Workgroup*

This workgroup is responsible for reviewing the 2018 FPHS Assessment, FPHS Annual Reports from 2019-2022; staff and contractor-compiled FPHS assessment improvement areas and other materials staff have been providing for FPHS assessment and reporting. After this review, the workgroup will provide an evaluation plan to the system. For reference, see [RCW 43.70.512](#) and [RCW 43.70.515](#).

Scope of Workgroup:

- Review the current state of FPHS evaluation and create an overall FPHS evaluation plan
- Produce recommendations for how FPHS evaluation results are shared, including a define audience for each communication type (ie. Annual report, online dashboard, etc.)
- Review 2018 baseline assessment, and recommend frequency and methodology of future reassessments